

## Meeting of Templeton Community Hall Trust on 18<sup>th</sup> July 2024 – Minutes

Present – Barbara Priest, Liz Burns, Kathrin Williams,

- 1) **To accept apologies for absence.** There were apologies received from Peter Morgan.
- 2) **To disclose personal and pecuniary interests in the items listed below.** No interests were declared.
- 3) **To review and accept the minutes of the meeting on 18<sup>th</sup> April 2024.** These had been previously circulated. They were accepted by all as correct and duly signed.
- 4) **To consider and agree decisions and actions on the following:**
  - a) **Hall calendar review.** One-off bookings coming in, including parties. Church bookings up slightly – 8 events planned. Karate expanding use. Film Club confirmed as restarting in October for winter six months. In addition two elections will have generated £450 income for the Hall this year, offsetting some income loss for those two Thursdays.
  - b) **Information on solar battery impact** on electricity for the Hall. Graphs were provided showing electricity generation from February 2023 February (when battery installed) to December 2023, and also 2024 to early June. These showed that a good amount of solar power is being generated and used, thus reducing the electricity that has to be bought. In addition some electricity is being exported which provides some income to the Trust.
  - c) **Changing the Trustee situation.** Currently four individuals are Trustees. After discussion it was agreed to change this to make Templeton Community Council the sole Trustee, with the current four Trustees becoming a Committee to manage the Hall on behalf of the Council. This would take effect in September, immediately after this was formally agreed by TCC, who has already agreed in principle.
  - d) **TCHT as employer.** It was agreed after discussion to register TCHT as an employer and take on the direct payment of the Caretaker and the Secretary, instead of the agency arrangement with TCC as now. This would be put in place as soon as possible.
- 5) **To agree the recent income and expenditure as presented is correct, and authorise payments.**

### **Invoices received / payments made in last three months or pending:**

Dwr Cymru - £19.50 (monthly direct debit) from December 2023

British Gas Lite contract started 1-1-24. Payments are monthly in arrears:

£120.90 for April £90.20 for May, £29.96 for June

Recharge invoice from TCC for Hall related expenditure – April to June £1400.37 This has not been paid yet.

OVO SEG income for September to December 2023 - £59.64 – received 12-3-2024. January to March £0.48 received 28-5-24.

### **Bank statements and reconciliation for Hall accounts as at 10<sup>th</sup> July 2024.**

<b>Bank reconciliation</b>	<b>Barclays</b>	<b>Natwest</b>	<b>total</b>
start balance 1-4-24	£23,410.97	£380.00	£23,790.97
Receipts	£3,434.00	£0.48	£3,434.48
Payments	£720.13	£0.00	£720.13
Current balance	£26,124.84	£380.48	£26,505.32
<b>Online accounts</b>	<b>£26,154.80</b>	<b>£380.48</b>	<b>£26,535.28</b>

Variance	£29.96	£0.00	£29.96
BGL invoice of £29.96 to be paid mid July noted, not yet paid			

6) **Any other business raised by Trustees.**

No other matters were raised.

- 7) **Date time and venue of next meeting.** It had been previously agreed to hold meetings once a quarter unless urgent business required a sooner meeting. The next planned meeting was therefore agreed for 17<sup>th</sup> October 2024 with a start time of 7.00pm. .

The meeting finished at 7.20pm