**Minutes of the normal meeting of Templeton Community Council**

**Held on 16th December 2021**

Present: Cllrs Liz Burns (Chair), Barbara Priest, Mark Simpkins, Elwyn Morse.

1. **To accept apologies for absence**. There were apologies received from Cllrs Kathrin Williams, Peter Morgan, Jason Jennings.
2. **To disclose personal and prejudicial interests in the items listed below**. Cllr Priest declared a personal interest in the item on PAVS.
3. **To sign the minutes of the previous meeting**. The minutes of the meetings on 18th November and 6th December had been previously circulated. They were agreed as correct, and duly signed by the Chairman.
4. **To report on matters arising from previous minutes and decide further action as required**:

**Play Park.** The Play Park wood treatment would be done when user numbers and weather permitted, as would the wooden pole that needed replacing.

**External CCTV**. The Clerk stated that the contractor would do the majority of the work the following week, finishing off in early January when the final part required arrived.

**Boar’s Head Junction.** There was no update to provide. Cllr Morse hoped to arrange a site meeting in the New Year with the relevant PCC Officers.

**Knights Court turning area.** It was reported that residents had not been informed Knights Court had been adopted by PCC, and also that a ‘no parking’ sign had been placed at the edge of the turning area, not by TCC. There were also concerns regarding any easements or covenants related to the drainage systems now on TCC’s land. It was agreed that the Council’s solicitors should be provided with the Land Registry and adoption information from PCC and asked to advise on the next steps to resolve these issues.

**Hall lease**. The Clerk had circulated a report on the matter, and additional information was provided in the meeting, all of which was discussed. It was agreed the Council’s solicitors should be asked to review the situation and carry out work to ensure all was correct.

1. **New items of business:**

**Solar panel income.** It was agreed that as TCHT paid the electricity bills, any income form the solar panels should go to them. The Clerk would arrange for those funds to be transferred annually.

**PAVS membership**. Cllr Priest provided the factual background to PAVS and what they did, but took no part in the subsequent discussion and abstained from voting. After a discussion it was agreed to join PAVS for the benefits it provided, The Clerk would action this.

**Council budget for financial year 2022-23.** The Clerk had previously circulated a detailed spreadsheet giving information on expenditure in the last couple of years and this year, the balances in the accounts, the reserves, and suggesting a potential budget for 2022-23. This was discussed in detail. It was agreed to increase the general reserve to ensure that the Council was covered in case of unexpected issues at any point. It was also agreed to instigate a specific reserve towards replacement or enhancement of the Play Park in future years – this was in addition to the annual budget for repair and maintenance. In addition the Council agreed to increase the Clerk’s salary scale point by one increment, to take effect immediately.

**Precept request for 2022-23**. This was considered after the above discussion, and it was agreed to request £12,441.00, a reduction on the current year’s sum, but one which allowed the Council to meet their commitments and anticipated requirements.

**Council’s work in and with community**. A general discussion was held reviewing the two years since the Hall had been renovated, and potential future developments. Covid-19 had considerably disrupted Hall use as well as that of the Play Park, but both were clearly appreciated by the community and well used when it was legally allowed. The Council still planned to provide local history talks, and was totally supportive of community-led events both in the Hall and using the Green such the annual plant sale, potential craft fairs or boot sales, and joint events such as one suggested to be run by TCA and YFC. It was also noted that the new Green purchase would enable TCC to place picnic seating there for community. As noted above, the Council would start to build a fund for future updating of the Play Park.

1. **Items of correspondence**
* Notice of firing – Templeton Airfield. This was noted.
* One Voice Wales free training. This was noted.
* Welsh Government consultation on planning legislation and policy for second homes and short term lets. This was noted.
* Welsh Government announcement of delay to implementation of TAN15 and flooding legislation. This was noted.
* Correspondence stating YFC have cleaned the bus stop. This was noted and the Clerk would send a ‘thank you’ email.
1. **County Councillor’s report**. Cllr Morse stated most items had already been covered earlier in the meeting. In addition he drew the Council’s attention to planning permission being approved for Templetots’ new premises. This would enable them funding to be released for the project – the current target date for completion was September 2022.
2. **Financial statement and bank reconciliation – Council main and reserve accounts**.

Bank statement for main account £39,796.43 as at 11th December 2021

Reserves account £2,673.29 as at 11th December 2021.

The circulated bank reconciliation detailed the income banked, payments made and income received. The Clerk explained that the payment taken E-On from the second account had been an error by E-On, and the bank had refunded that money. E-on had also been contacted and would rectify the error in their systems.

Current invoices: Clerk – salary and expenses for December

 Caretaker – salary for November, December (Lottery funded)

 HMRC – tax for December

 Lottery funding – cleaning materials - £6.99

 TCHT - £40.00 subsidy for 4 Templetots’ sessions as previously agreed.

The Council noted that no invoice had been received from Havenkey regarding the

heating callout and work in October and subsequently. There was still an issue with the

heater above the main door which had been raised with them.

The expenditure, reconciliation and payment of the invoices were all agreed by those

present.

1. **Planning**

21/0619/PA. Application for modular building to form playgroup facility and associated ground / pathways. Templeton CP School. Conditionally approved 14-12-2021.

1. **Councillors’ reports and matters for next meeting**.

It was reported on behalf of Cllr Jennings that he had successfully contacted the landowner regarding clearing blocked pipework and drainage systems on private land that were causing serious flooding in West Lane.

1. **Next meeting**.

The next meeting was agreed to take place on Thursday 20th January 2022.

Cllr Burns then thanked everyone for attending the meeting. There being no further business, the meeting closed at 10.05pm.