**Minutes of the normal meeting of Templeton Community Council**

**Held on 18th March 2021**

Present: Cllrs Liz Burns (Chair), Kathrin Williams, Barbara Priest, Charles Hughes, Mark Simpkins, Jason Jennings, Elwyn Morse.

Cllr Burns welcomed everyone to the meeting. She stated that she would be chairing the meeting because Cllr Morgan was unable to attend.

She also requested that the meeting start with a minute’s silence for the recent death of His Royal Highness, The Prince Philip, Duke of Edinbugh. A minute’s silence was held.

1. **To accept apologies for absence**. Apologies were received from Cllr Peter Morgan. These were accepted by the Council.
2. **To disclose personal and prejudicial interests in the items listed below**. No declarations of interested were made.
3. **To sign the minutes of the previous meeting**. The minutes of the meeting on 18th March 2021 had been previously circulated. These were agreed as correct by all, and would be signed at the earliest opportunity.
4. **To report on matters arising from previous minutes and decide further action as required**:

**Enhancing Pembrokeshire Grant**. There was no update on the Wifi – it was waiting on a response from Welsh Government regarding the installation grant application.

**Play Park.** The balance ramp had been repaired. Cllr Burns expressed her thanks to Cllrs Morse and Simpkins for their work in this. She also expressed her thanks to Cllr Morgan and family for their work getting the swing sorted. The noticeboards would be repaired as soon as possible by the normal small works contractor.

**Knights Court turning head.** There was no new contact or information from either PCC or the contractors.

**Footpath past Hall**. There had been no feedback in the last month on this, and work had not yet started. The Clerk would follow up to see if there was a start date arranged.

**Hall lease**. There was no progress on the Land Registry registration to report.

**Templeton history book** by Dr. Rob Davies. All copies held had been bought, and interest continued locally. It was also being bought as a gift for relatives with local connections, which was pleasing. It was agreed to purchase and make available another batch of 20. After discussion it was also agreed to provide some funding from the amount raised towards the provision of topsoil for the community fruit and herb garden on the top Green.

**Car parking on Council owned land.** Although vehicles were still using the layby, the car park by the Hall was not often being used by non-Hall users. This would continue to be monitored. The Clerk would draft a letter to be delivered to the local residents reminding them that the car park and layby were private land and designated for Hall or Church users only, not a residential parking facility.

1. **New items of business:**

**Council Publication Scheme.** The Clerk stated that the Council should have a publication scheme stating how various items of information could be obtained. A draft scheme had been previous circulated to all. This was agreed to be acceptable, and was therefore adopted by the Council.

**Cold Blow triangle.** A resident had suggested that the triangle junction could be enhanced by additional seating, planters and landscaping work. This was discussed in detail, and images of other village areas provided for information. The Clerk would respond to the resident with the Council’s views.

**Village Green – football training request.** The club concerned had managed to obtain training facilities at their normal location. It was agreed this type of request would be considered in detail if it arose again.

**BT phone box adoption.** The Clerk had confirmed that only phone boxes currently in situ that were no longer required by BT could be adopted under the scheme. There were no phone boxes in the Templeton and Cold Blow area available for adoption.

**Council insurance.** The Clerk had circulated the proposal for the coming year, starting in June. A revised quotation would be sought to include the projector and sound system, and circulated prior to the next meeting.

**Quarterly repairs list.** This had been previously circulated, and was discussed in detail on screen. Cllr Morse provided information regarding the various items he was chasing up within PCC. The Clerk would update the list.

1. **Items of correspondence**
* Notice of firing – Templeton Airfield. This was noted.
* One Voice Wales free training. This was noted.
* PLANED March newsletter. This was noted.
* One Voice Wales membership subscription offer. This was noted, but the Council did not wish to subscribe this year.
* Footpath Tanners Lane to Cold Blow. This was discussed and some Councillors had memories of it being a through road. The Clerk would respond to the query accordingly.
* Outdoor cinema query. This had been passed to the MoD.
* Welsh Government Community Asset Transfer report. This was noted.
* PCC Crime and disorder survey. This was noted.

Cllr Hughes left the meeting at this point.

1. **County Councillor’s report**. Cllr Morse provided a verbal report to the meeting, followed up with a written one that was posted on the Council website. He has sent PCC’s Streetcare Department a query on the speed limit sign positioning near the Council yard, and also confirmed that the brown tourist sign for Barn Court Teas is no longer required, so asked for that to be removed.

Cllr Hughes rejoined the meeting.

1. **Financial statement and bank reconciliation – Council main and reserve accounts**.

Bank statement for main account £19, 079.52 as at 11th April 2021

Reserves account £2,905.85 as at 11th April 2021.

Income banked, payments made and income received as per provided bank reconciliation

Current invoices: Clerk – salary, expenses, tax (main account)

 PCC premises licence - £70.00 (main account)

 A revised insurance invoice from Zurich would be considered in the

 May meeting.

The expenditure, reconciliation and payment of the invoices were all agreed by those present.

1. **Planning**

20/1162/LB. Three sun room extensions to buildings within the curtilage. The Grove Hotel, Molleston. There were no objections to this application.

1. **Councillors’ reports and matters for next meeting**.

Cllr Priest stated that she had been asked about the missing Knights Court road sign that had been on the wall. The Clerk would ask PCC why it had been removed. A resident had also asked for no dog fouling signs to be placed on the top Green – this would be done as soon as possible from signs currently in storage. A further request for rubbish bins was turned down because existing bins in the area were being mis-used to deposit household rubbish and the Council was not able to take on the additional responsibility of ensuring suitable and regular disposal.

1. **Next meeting**.

The next meeting was agreed to take place on Thursday 20th May 2021, to be held using Zoom. This would be the annual meeting, followed by the normal monthly meeting.

Cllr Burns then thanked everyone for attending the meeting. There being no further business, the meeting closed at 9.35pm.