

## **Minutes of the Annual meeting of Templeton Community Council**

**Held on 16<sup>th</sup> May 2024**

Present: Cllrs Barbara Priest, Kathrin Williams, Liz Burns, Peter Morgan, Mark Simpkins, Elwyn Morse, Jane Ashbridge.

1. Election of Chairman. Cllr Williams was nominated for the position, and accepted the nomination. She was unanimously elected by those present, duly signed her declaration of office, and took the Chair.
2. Retiring Chairman's address. No address was made because the retiring Chairman was absent from the meeting
3. To accept apologies for absence. Cllr Jason Jennings.
4. Election of Vice-Chairman. Cllr Ashbridge was proposed for the role, which she accepted, and she was unanimously elected to the position. She duly signed her declaration of office.
5. Annual accounts for 2023-24. These were reviewed, together with the previously circulated report of the Internal Auditor. The Council governance statements in the Annual Return were then considered and it was agreed the Council was in compliance. The RFO and Chairman therefore signed the Annual Return. A recommendation from the Internal Auditor was for the Council to become the sole Trustee for TCHT. This was discussed at length and the Council agreed that they were in favour of this in principle if it could be done. The matter would be taken to TCHT.
6. Appointment of Council Internal Auditor for 2024-2025. It was agreed to appoint the same internal auditor again. It was noted that the Council had sought comparative quotes from various local internal auditors in spring 2024 to confirm that they were getting best value for the Council in this matter.
7. Review of Standing Orders. It was noted that no changes had been made to those adopted in May 2023, and so the Council had no problem re-adopting them.
8. Reminder of Code of Conduct. It was noted that no changes had been made to those adopted in May 2023, and so the Council had no problem re-adopting them..
9. Review of risk management for the Council. It was noted that no changes had been made to those adopted in May 2023, and so the Council had no problem re-adopting them.
10. Review of Financial Regulations. It was noted that no changes had been made to those adopted in May 2023, and so the Council had no problem re-adopting them.
11. Review of Welsh Language Policy, Health and Safety Policy, Reserves Policy, Complaints Policy, Volunteering Policy, Equal Opportunities Policy. It was noted that no changes had been made to those adopted in May 2023, and so the Council had no problem re-adopting them.
12. Review of updated Biodiversity report and the annual Report for the Council for 2023-24. These had both been previously circulated. They were both accepted and were adopted.
13. Review of Council training policy and plan. It was noted that no changes had been made to those adopted in May 2023, and so the Council had no problem re-adopting them.